

SCOTTISH BORDERS HEALTH AND SOCIAL CARE PARTNERSHIP

FINANCIAL FRAMEWORK 2023/24

This paper provides a developing approach to planning, budgeting, financial control, management and reporting. The paper describes the elements of the Financial Framework to support the Health and Social Care Partnership to streamline decision making, operate best practice financial processes and develop financial decision making to ensure best value for every pound.

It sets out the process for approval of the various elements.

The timescale allows for all three bodies to consider the proposed developments and to incorporate them into their respective governance arrangements.

| Element | Purpose | Points of note | Approval route NHSB | Approval Route SBC | Approval Route IJB | |
|---------------------------|---|---|---|---|--|--|
| Financial Strategy | To provide for long term financial sustainability covering a 5-10 year period. | This is proposed as a new document to navigate us in the long term (10 years) to reach a sustainable financial position for the partnership. Sits above the financial plan. | Joint workshop discussion in summer | | | consideration October SPG November IJB |
| Financial Plan and Budget | To set out the projected funding and spending plans over multiple years To set operational budgets for 2023/24 for the Partnership | This plan should directly reflect and enable delivery of the Strategic Commissioning Framework. Treatment of set aside still to be resolved. The Financial Plan will be updated as service and spend plans change during the year. | Proposal to CO and CFO for sign off date Sign off by NHS Committee and Board | Proposal to CO and CFO for sign off date Sign off by SBC Committee and Board | Initial budget IJB 15 March Financial Plan SPG 4 April 2023 IJB 19 April 2023 | |
| IIA impact assessment | To ensure compliance with legal requirements and adjust the plan accordingly | Discussed with Wendy, stage one completed 22 Feb Separate assessment for each service change | Partner bodies have a requirement to complete own IIAs | | IJB 15 March | |
| Finance Risk Register | To proactively manage risks and support decision making about resource allocation | This is new for 2003/24 and considers finance risk and opportunity as well as the impact of finance risk on services and reputation Further discussion is required to reflect the three different risk scoring approaches. | | | SPG 4 April 2023 IJB 19 April 2023 | |

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| Annual Directions | To provide direction to SBC and NHSB for implementation of Strategic Commissioning Framework and Financial Framework | Annual directions per service covers approved budget, service description, implementation of annual plan, management of financial risks and development of service and financial plans to support SCF, and re-iterate the requirement for IIAs to be developed to support service changes. Taking an approach to cluster services. | Co-producing the template currently, feedback welcomed up til 9 March | | Template to IJB 15 March SPG 4 April 2023 IJB 19 April 2023 |
| Financial Regulations | To ensure best practice in financial procedures, processes, reporting and governance | Last updated 2017. Substantively updated, new content added, areas of non-compliance highlighted to finance teams for implementation from June 2023. | | | Audit Committee 19 June 2023 IJB 19 July 2023 |
| Scheme of Delegation and decision making authority | To set out levels and routes for financial decision making | This is a new document for the IJB intended to provide clarity of decision making processes. | | | SPG 19 June 2023 IJB 19 July |
| Locality / Participatory Budgeting | To enable budgeting at a local level involving interested parties in participatory budgeting process | This process has not been developed yet. Stephen Fotheringham, Project Manager is undertaking a participatory approach to establishment of these arrangements. It is intended to pilot with one locality (out of 5). Once this group is formed I will engage with them in development of the approach. | | | Strategic Planning Group Date to be determined |

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| Best Value for Every Pound | To provide a mechanism to assess the relative value associated with specific services / programmes | This is a new process developed during 2022. I am currently testing the application of this methodology with a view to formally implementing in 2023/24. The intent is to inform and enable resource allocation choices. | | | Strategic Planning Group 1 November 2022 Started to test methodology |
| Performance and Delivery Committee | To provide detailed scrutiny for financial and service performance | This is a proposed new committee to provide additional challenge and assurance in the context of the SCF and Financial Framework. Need to ensure cross links with NHSB and SBC arrangements. | | | |